

**FARMERS' MARKET ON SATURDAY**

124 W. Illinois Rd., Farwell, MI 48622  
Corner of South Hall and Illinois | Big Pole Barn  
Open Saturdays, May 6th-Oct. 21st, 2017 ~ Rain or Shine



**TRACY LEE, FARMERS' MARKET MANAGER**

farwellfarmmarket12@gmail.com  
Ph. 989-588-9926  
Cell 989-802-9696

Village of Farwell  
Ph. 989-588-9926

## FARWELL FARMERS' MARKET VENDOR APPLICATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Applying as  Produce  Artist  Crafter  
 Baker  Truck Vendor

**FEES**

- \$8.00 for a vendor space (9am to 2pm)
- \$20.00 for Lumberjack Festival (9am to 4pm)
- \$5.00 extra for electricity use
- \$10.00 extra for canopy rental
- \$5.00 extra for table and chair rental
- \$125.00 Full Season (Saturdays)
- We have inside and outside 10'x10' spaces available

*Please note that the Farwell Farmers' Market is open rain or shine and no refunds will be given.*

**PRODUCT LIST**

Please give us an (approximate) accounting of the farmer, artisan, and/or handcrafted products you intend to sell at the Farwell Farmers' Market this season. This information will help us to better advertise the market.

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**LOCATION**

124 W. Illinois Rd. Farwell, Mi. 48622  
Corner of South Hall and Illinois – Big Pole Barn  
www.farwellfarmersmarket.org

# RULES AND POLICIES FOR FARWELL FARMERS' MARKET

## SCOPE OF OPERATION

The Farwell Farmers' Market is hereby defined as Village approved and regulated marketplace designed for the sale of farm produce, prepared foods, and arts and crafts as designated below. The organization of the Market, the rules and regulations of the Market, the administration of the Market and the management of the Market, including the settlement of any dispute is under the authority of the Market Advisory Board which is organized under the authority of the Council Board.

## DAY & TIME OF OPERATION

**May 6th through October 21st, 2017**

Saturdays - 9am to 2pm Corner of South Hall & Illinois - set up at 8am

Cost: \$8.00

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## ITEMS ALLOWED FOR SALE

- Michigan grown fruits, vegetables, and nuts
- Michigan produced meat, and poultry products
- Dairy ~ must have own State license
- Plants, seedlings, and transplants
- Eggs, honey, maple syrup
- Fresh or dried flowers
- Food products such as jam, jellies, baked goods
- Non-food animal products such as fiber, fleece, feathers, yarn
- Hand-made arts & crafts

## ITEMS NOT ALLOWED FOR SALE (But you can advertise them.)

- Live animals
- Rummage sale ~ Wholesale items for resale ~ Flea market or trinket items
- Acidified foods, i.e. pickles, etc.
- Low-acid canned foods, i.e. green beans, corn, pickles, etc

## RULES FOR VENDORS

1. All items brought for sale at the Farwell Farmers' Market (farmer, artisan, and/or handcrafted) must be high quality. All produce must be washed (if applicable), fresh, and of top quality.
2. Vendors are responsible for ensuring they possess proper certification/ licenses with the Michigan Department of Agriculture and/or the Health Department where applicable. Meeting this requirement rest solely with the vendors. Vendors must have this documentation with them for presentation to the Market Master.
3. Vendors are responsible for ensuring they possess a sales tax license with the Michigan Department of Treasury and remit sales tax where required by law. Meeting this requirement rests solely with the vendor. A copy of tax licenses must be available to the Market Master if you are required to possess one.

## **RULES FOR VENDORS - continued**

4. Vendors are required to display their prices. We also encourage you to have signage, make sure your signage is on the table or beside the table. NO SIGNAGE in walk ways!!
5. Vendors are responsible for justifying their own posted weights and measures to the consumer, including supplying a scale for their booth if applicable.
6. Spaces are occupied on a first come, first serve basis (besides the seasonal vendors who have prepaid), with set-up starting at 8am and must be completely set up by 9am. Seasonal and pre-payers are to be there by 8:30am if not we have the right to sell that spot without a refund to the vendor. Vendors are responsible for providing their own tables, chairs, shade, and shelter. Vendors selling on asphalt are not to pound stakes into the asphalt surface. Spaces will be marked in approximately 10'x10' with some available to accommodate a vehicle. Any tables, tents, or vehicles must fit within this area. Electricity is provided for a \$5.00 fee. Selling hours are 9am to 2pm.
7. Washing of fruits and vegetables must be done prior to arriving at the market. Selling of cut fruits and vegetables is not allowed.
8. The dumping of produce or other products in trash cans by vendors is forbidden. The vendor is required to take home everything that doesn't sell including boxes, bags, etc.
9. Each vendor is expected to clean their assigned spot at the end of each day and keep it neat and clean during the period the Market is open. Vendors are encouraged to remain at the Market until closing time.
10. No pets belonging to vendors allowed in vendor spaces or Market area. No smoking in any area of the Market.
11. The Market Manager/Master has the right to deny a vendor the privilege of selling at the Market. Reasons may include, but are not limited to, the lack of appropriate licenses, misrepresentation of products, poor quality of products, unclean area or disorderly conduct.
12. Concerns, complaints and/or suggestions regarding the operation of the Market should be submitted to the Market Manager/Master. Forms will be available on site. Issues will be resolved as they arise with the ultimate authority resting with the Market Advisory Board. Concerns will be resolved within two weeks at the maximum after submission in writing.
13. The Farwell Farmers' Market is open rain or shine and there will not be no refunds.
14. The Market may invite charitable organizations, non-profit, musicians and/or other entities or individuals to participate at the Market at no cost to help improve the Market and build the community awareness of the Market, and promote the Village of Farwell. The Market may allow businesses to sponsor the Market in order to raise funds for the Market. NO political solicitations will be permitted.
15. Disruptive, rude and/or vulgar behavior by a vendor and/or the vendor's employees will not be tolerated. Vendors who exhibit prohibited behavior will be asked to leave immediately.

*Compliance with these rules is essential to a smooth running and successful  
Farwell Farmers' Market*

**THANK YOU FOR YOUR COOPERATION**



[www.farwellfarmersmarket.org](http://www.farwellfarmersmarket.org)

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## INDEMNITY AGREEMENT

I have read and agree to abide by all rules and policies as well as all federal, state and local laws, codes and regulations and to cooperate with Market management. I agree to secure all licenses needed for the sale and distribution of the above mentioned products at the Market and agree to supply a copy of such licenses as part of this application. I agree to indemnify and hold harmless any officers, directors, employees, representatives and agents, and the Village of Farwell from and again all liability claims, demands, losses, damages, levies and causes of action or suits of any nature, related to my activities at the Farwell Farmers' Market.

I have received a copy of the rules and policies for the Farwell Farmers' Market: I understand that it is my responsibility to let all my employees read the rules and policies. If you need another copy please ask the Market Manager or assistants. The information I have given is correct and complete to the best of my knowledge. I agree to be bound by all market rules and policies as set forth by the Village Farmers Market. I agree not to sell flea market type items, or other items not produced personally by me. I understand that my privilege to participate in the Farwell Farmers' Market may be revoked at any time for any reason.

I understand that this application relates only to the products that I have listed in this application and that any further products will require an amended application for approval. I certify that the products above are produced in accordance with all county, state and federal laws and grown or produced by myself and partners named on this application.

\_\_\_\_\_  
Vendors Signature

\_\_\_\_\_  
Date

**Return completed and signed applications to:**

Village Office  
Village of Farwell  
Attn: Tracy Lee  
109 S. Hall St.  
P.O. Box 374  
Farwell, Mich. 48625

Contact Information  
Tracy Lee  
Office: 989-588-9926  
Cell: 989-802-9696  
tracy@villageoffarwell.org

\_\_\_\_\_  
Approved By Signature

\_\_\_\_\_  
Date